



**Lewes District Council**

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## **Licensing Sub-Committee**

**Minutes** of a meeting of the **Licensing Sub-Committee** held in **Southover Grange, Southover Road, Lewes** on **Monday, 22 April 2013** at 2.00pm

### **Present:**

Councillor R Robertson (Chair on election)  
Councillors J M Harrison-Hicks and J Stockdale

### **Officers Present:**

Mr T Albright, Environmental Health Manager  
Ms Z Downton, Committee Officer  
Mr A Eaton, Deputy Legal Services Manager, Wealden District Council  
Mr E Hele, Principal Environmental Health Officer  
Mr I Kedge, Head of Environmental Health

### **In Attendance:**

Ms A Blanshard, Committee Officer

	<b>Minutes</b>	<b>Action</b>
<b>1</b>	<b>Election of Chair of the Sub-Committee</b>  <u>Resolved:</u>  <b>1.1</b> That Councillor Robertson be elected Chair of the Sub-Committee for this meeting.	
<b>2</b>	<b>Declarations of Interest</b>  Councillors Harrison-Hicks and Robertson declared their non-prejudicial interests in Agenda Item 4 (Application for a Premises Licence for AFTL Limited, 88/90 Baker Street, London, W1U 6TQ).	
<b>3</b>	<b>Application for a Premises Licence for AFTL Limited, 88/90 Baker Street, London, W1U 6TQ</b>  The Sub-Committee was informed that it was no longer necessary for the Council to hold a Licensing Hearing to consider this Application as Sussex Police had withdrawn their representation on Friday 19 April 2013 and as such, there were no remaining representations and therefore the Application must be granted.	

The Environmental Health Manager explained that instead of a Hearing, and given the high profile nature of the music event, the meeting would allow members to endorse the use of delegated powers to issue the licence for the event. Additionally, it would be an opportunity to inform members of the Sub-Committee of recent developments regarding the previous representations and also for the Sub-Committee to ask any questions concerning the Application or the event itself.

As background information, the Environmental Health Manager explained that the application process for a premises licence had been carried out as usual. At the end of the public consultation period, three representations had been made; two from the responsible authorities, namely Sussex Police and the Council's Environmental Health Department and one from a member of the public.

There had been one letter of representation regarding the Application from a member of the public who resided in Plumpton, in the Lewes District. This representation had since been withdrawn by the member of public following an explanation by the Environmental Health Manager of the official controls on such events and the extra conditions accepted by the Applicant.

As a result of representations from Environmental Health, as detailed in Appendix 2 of Report No 76/13, additional conditions had been accepted by the Applicant under the licensing objectives relating to the prevention of public nuisance and public safety. The details of the additional conditions were set out under section 1.6.2 on page 4 of the Report.

A memorandum from Sussex Police detailing the representations and licensing conditions requested to promote the licensing objectives was shown in Appendix 1. The Environmental Health Manager explained to the Sub-Committee that negotiations had taken place in relation to condition No 15 which required the Licence Holder to pay Sussex Police an agreed amount for policing the event. The Sub-Committee was informed that both parties had come to a resolution and the matter would be dealt with outside of the licensing process. Therefore Sussex Police were able to withdraw their representation and their amended conditions were to be incorporated into the event's operational plans. The Environmental Health Manager tabled the agreed 'Amended Police Conditions'; a copy of which is contained in the Minute Book. He brought to the councillors' attention that they were largely the same as the previous conditions, but with minor changes to the wording and the omission of condition No 15.

The Applicant had made event planning and management documents available to the Council and emergency services. Those plans that related to the licensing objectives were reproduced at Appendix 4, with management structures shown under Appendix 6.

In response to a question from the Sub-Committee, the Environmental Health Manager explained that the Council had requested final versions of all the operational plans to be presented for approval no later than 28 days

prior to the event. He further explained that all plans were subject to a high degree of scrutiny.

The Sub-Committee queried, under paragraph 1.6.2 on page 4 of Report No 76/13, why some of the dates in the conditions proposed varied from those in the Environmental Health Memo in Appendix 2. The Principal Environmental Health Officer explained that Environmental Health had subsequently agreed with the Applicant a change in conditions so the dates specified in the Report, e.g. '28 days prior to the event...', were accurate. It was also noted that under paragraph 1.4.2 on page 1, every instance where it stated 'April' it should in fact have read 'July'.

A site map was shown in Appendix 3 and a large scale map was tabled by the Environmental Health Manager; a copy of which is contained in the Minute Book. A discussion followed regarding the location of entrance and exit points for those camping, local road closures, parking provision, accessibility for wheelchair users, the number of toilets and the location of food and drink concessions on site.

The Head of Environmental Health explained to the Sub-Committee that the number of stewards needed would be decided upon once the final number of ticket sales was known, and also in accordance with Health and Safety Executive guidelines.

In response to a question relating to the potential for noise disruption, the Principal Environmental Health Officer advised that although there would inevitably be some disruption for residents, the organisers and the Council were taking all measures necessary in order to minimise the potential for disruption. The Council would be monitoring noise levels to ensure they were within the agreed limit throughout the event. It was noted that no representations had been made concerning noise disruption.

The Environmental Health Manager explained that he would continue to arrange briefing sessions to keep local ward members informed of the progression of event plans and would arrange a meeting with the relevant councillors in due course.

EHM

Resolved:

- 3.1** That it be noted that as all representations concerning the Application had been withdrawn, the Premises Licence for AFTL Limited, 88/90 Baker Street, London, W1U 6TQ had been granted and would be issued accordingly; and
- 3.2** That it be noted that officers, under their delegated powers, would issue the Licence and seek to ensure that the agreed conditions of the Licence be taken forward and implemented in order to uphold and promote the licensing objectives.

*(Councillors Harrison-Hicks and Robertson declared their non-prejudicial interest in this item as they were committee members for the Peacehaven*

*Music Festival and, therefore, were able to take part in the consideration, discussion and voting thereon).*

The meeting ended at 3.15pm

R Robertson

Chair